

# YOUR OFFICE





## VIRTUAL OFFICE



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ADRESS FOR COMPANY REGISTRATION	•			•	•
CORRESPONDANCE ADRESS AND: -INFORMATION ABOUT THE SENDER -KEEPING RECORDS -ARCHIVING CORRESPONDENCE		•	•	•	•
THE ABILITY TO INCLUDE AN ADRESS ON ADVERTISING MATERIALS	•	•	•	•	•
SENDING CORRESPONDENCE BY POST (MONTHLY)				1 TIME	2 TIMES
DEDICATED "WARSAW" PHONE NUMBER (22)				•	•
SCANING A4 FORM CORRESPONDENCE (MONTHLY)			UNTIL 10 PAGES	UNTIL 50 PAGES	UNTIL 100 PAGES
10% DISCOUNT FOR CONFERENCE ROOMS/OFFICES RENTAL					•

THE AMOUNTS QUOTED IN THE OFFER ARE NET VALUES. TO EVERY OF THEM WILL BE ADDED 23% POLISH TAX.

A ONE-OFF ACTIVATION FEE OF 50 PLN IS CHARGED WHEN SIGNING THE CONTRACT.





#### OFFICE RENTAL "PER HOUR" \*

1 HOUR DAY (8H)
45,- 299,-

#### **PACKAGES**

PACKAGES ARE VALID FOR 3 MONTHS FROM THE DATE OF PURCHASE

AMOUNT OF HOURS	PRICE
20	699,-
40	1049,-
80	1899,-
120	2'499,-
160	2'999,-

\*THE AMOUNTS QUOTED IN THE OFFER ARE NET VALUES. TO EVERY OF THEM WILL BE ADDED 23% POLISH TAX.

PRICES ARE ALSO VALID FROM MONDAY TO FRIDAY DURING OFFICE HOURS

FOR THE RAMAINING HOURS AND DAYS, 50% OF THE BASIC VALUE WILL BE ADDED TO THE FIGURES.

PRICE INCLUDE: PROJECTOR, FLIPCHART, RECEPTION SERVICE, AIR-CONDITIONED ROOMS, WIFI.



# CONFERENCE ROOMS RENTAL "PER HOUR" \*

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1 HOUR	1 DAY (8H)
70,-	439,-
90,-	559,-
140,-	849,-
	70,- 90,-

#### **PACKAGES**

PACKAGES ARE VALID FOR 3 MONTHS FROM THE DATE OF PURCHASE

AMOUNT OF HOURS	SMALL ROOM	MEDIUM ROOM	BIG
20	899,-	1399,-	1'899,-
40	1'499,-	1'999,-	2'999,-
80	2'499,-	3'399,-	4'999,-
120	2'999,-	4'499,-	6'999,-
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PRICES ARE ALSO VALID FROM MONDAY TO FRIDAY DURING OFFICE HOURS..

FOR THE RAMAINING HOURS AND DAYS, 50% OF THE BASIC VALUE WILL BE ADDED TO THE FIGURES.

PRICE INCLUDE: PROJECTOR, FLIPCHART, RECEPTION SERVICE, AIR-CONDITIONED ROOMS, WIFI.





## **OTHER SERVICES**





PRINT/ COPY/ SCAN BLACK AND WHITE (INCLUDING CORRESPONDENCE SCAN) (I PAGE A4 FORM)	1,5
PRINT/ COPY IN COLOUR (1 PAGE A4 FORM)	3,-
SENDING CORRESPONDENCE BY POST OR COURIER (I PIECE)	8,-
COFFEE/ TEA/ WATER IN BOTTLE 0,5L (1 PIECE)	7,-
UNLIMITED CONFERENCE SERVICE (IX POT WITH COFFEE, IX POT WITH TEA, JUGS OF WATER, PLATE WITH COOKIES)	20,- PER PERSON
PARKING (I HOUR)	6,-
PARKING (15 MINUTES)  (TO RECEIVE THE CORRESPONDENCE OR DO ANOTHER  QUICK TRICK IN CUBE CENTRE)	FREE



### **CATERING**





FRUITS	13,- PER PERSON
HOMEMADE CAKES	11, -
DECORATED SMALL SANDIWCHES, TARTLETS, TARTINS, WRAPPS	9 , - PER PIECE
FINGER FOODS	10,- PER PIECE
MINI MUFFINS, MINI CAKES	<b>6</b> , -
DESSERTS	<b>7</b> ,-

WE NEED TO USE FULL TRAYS: SANDIWCHES - 16 PIECES TARTINS - 20 PIECES WRAPPS OR TARTLETS - 24 PIECES FINGER FOODS - 30 PIECES

IF YOU'RE INTERESTED IN ITEMS WITH AN ASTERISK (\*), WE WILL SEND YOU THE POSSIBLE FLAVOUR CONFIGURATIONS.